

Mechanic Job Card

Workshop name & logo | Phone | ABN · one page

JOB

Job No.

Date

Mechanic

CUSTOMER

Name

Mobile

Email

VEHICLE

Year / Make / Model

Rego / State

Odometer in (km)

WORK REQUESTED (CUSTOMER'S WORDS)

PARTS & LABOUR

Description	Qty / Hrs	Rate	Amount

WORK CARRIED OUT / NOTES

	Parts	
	Labour	
	GST (10%)	
	Total inc. GST	

AUTHORISATION

I authorise the work above and agree to pay the total inc. GST on completion. Additional work needs my approval first.

Customer signature

Date (DD/MM/YYYY)