

Mechanic Work Order

Shop Name & Logo | Address | Phone | Email

WORK ORDER

WO Number	Date	Technician

CUSTOMER

Name	Phone	Email

VEHICLE

Year / Make / Model	VIN or License Plate	Mileage In

WORK REQUESTED (CUSTOMER'S WORDS)

PARTS & LABOR

Description	Qty / Hrs	Rate	Amount

WORK PERFORMED / TECHNICIAN NOTES

Parts	
Labor	
Tax	
Total	

AUTHORIZATION

I authorize the work described above and agree to pay the total upon completion. Additional work will not be performed without my approval.

Customer Signature	Date