

Automotive Workshop

General inspection by area, exterior, interior, under bonnet, underbody, road test

Phone: _____

Email: _____

ABN: _____

VEHICLE INSPECTION FORM

YEAR	MAKE	MODEL
REGO	VIN	ODOMETER (KM)
TECHNICIAN	DATE (DD/MM/YYYY)	JOB NO.

☐ Pass — Within spec

☐ Needs Attention — Monitor / service soon

☐ Fail — Safety concern / repair now

Inspection Item	Pass	Needs Attr	Fail	N/A	Notes / Measurements
EXTERIOR					
Body panels, dents, rust, damage	☐	☐	☐	☐	
Windscreen & glass, chips, cracks	☐	☐	☐	☐	
Mirrors	☐	☐	☐	☐	
Wiper blades & washers	☐	☐	☐	☐	
Headlights, low / high	☐	☐	☐	☐	
Tail, brake & reverse lights	☐	☐	☐	☐	
Indicators & hazard lights	☐	☐	☐	☐	
Number plates & plate lights	☐	☐	☐	☐	
INTERIOR					
Seat belts, latch, retract, webbing	☐	☐	☐	☐	
Horn	☐	☐	☐	☐	
Dash warning lights (engine, ABS, SRS, TPMS)	☐	☐	☐	☐	
Heater & air con, demister	☐	☐	☐	☐	
Gauges & instruments	☐	☐	☐	☐	
Interior lights & controls	☐	☐	☐	☐	
UNDER BONNET					
Engine oil, level & condition	☐	☐	☐	☐	
Coolant, level & condition	☐	☐	☐	☐	
Brake fluid	☐	☐	☐	☐	
Power steering fluid	☐	☐	☐	☐	
Washer fluid	☐	☐	☐	☐	
Drive belt(s)	☐	☐	☐	☐	
Hoses, leaks, swelling	☐	☐	☐	☐	
Battery, terminals, clamp, date	☐	☐	☐	☐	
Engine air filter	☐	☐	☐	☐	
Cabin air filter	☐	☐	☐	☐	
UNDERBODY					
Exhaust, leaks, hangers	☐	☐	☐	☐	
Oil / fluid leaks	☐	☐	☐	☐	
Shocks & struts, leaks, bushes	☐	☐	☐	☐	

Inspection Item	Pass	Needs Attr	Fail	N/A	Notes / Measurements
Steering linkage & tie-rods	☐	☐	☐	☐	
CV boots & driveshafts	☐	☐	☐	☐	
Chassis / subframe, rust, damage	☐	☐	☐	☐	
TYRES & BRAKES					
Tread depth (mm), all four	☐	☐	☐	☐	
Tyre pressure, all four + spare	☐	☐	☐	☐	
Tyre condition	☐	☐	☐	☐	
Brake pads, visual thickness	☐	☐	☐	☐	
Discs / drums, visual	☐	☐	☐	☐	
Handbrake, holds vehicle	☐	☐	☐	☐	
ROAD TEST					
Starts & idles normally	☐	☐	☐	☐	
Transmission, shifts smoothly	☐	☐	☐	☐	
Brakes, no pull, pulsation or noise	☐	☐	☐	☐	
Steering, centred, no wander	☐	☐	☐	☐	
Suspension, no clunks	☐	☐	☐	☐	
Cruise, air con and accessories operate	☐	☐	☐	☐	
TECHNICIAN NOTES / RECOMMENDED REPAIRS					

Technician signature: _____

Customer signature: _____